

**First Unitarian Universalist Church of Winnipeg  
Minutes for Meeting held November 16, 2021  
at 6:30 pm via Zoom**

In attendance Marlene Schellenberg, Rev. Meghann Robern, Peter Miller, Ryan Spies, Esther Kathryn, Jim Gardiner, Janine Reid and Tanya Brothers via telephone part way through.

Marlene Schellenberg chaired the meeting.

**1. Opening Words and candle lighting**

Marlene Schellenberg

**2. Check In**

Everyone gave a brief check in.

**3. Approval of Agenda**

**Motion:**

**Moved by:** Peter Miller and **Seconded by:** Ryan Spies that the agenda be accepted as revised.

**4. Acceptance of Minutes of Meeting held October 5, 2021 and October 19, 2021**

**Motion:**

**Moved by:** Peter Miller and **Seconded by:** Marlene Schellenberg that the Minutes of October 5, 2021 and October 19<sup>th</sup>, 2021 be accepted as distributed.

**Motion:**

**Moved by:** Marjorie Doyle and **Seconded by:** Peter Miller that Marlene Schellenberg take over the position of President. **Carried.**

## 5. Reports

### 5.1 President's Report

#### 5.1.1 Reopening Team

Work in ongoing to make this happen when it is safe for everyone.

#### 5.1.2 Guidelines for Reopening

We will be following the government guidelines.

#### 5.1.3 Grants

A \$5,000 grant has been received to start on the purchases need for hybrid services.

#### 5.1.4 SMT Additional Members

The Shared Ministry Team has requested that at least two members be added to the SMT and the board will begin work on that.

#### 5.1.5 Volunteer Resource Committee

A discussion was held about having this committee be started up again. Jim Gardner will focus his energy on this committee. Their first tasks will be to find two new SMT members and two new board members.

#### **Motion:**

**Moved by:** Marlene Schellenberg and **Seconded by: Peter Miller** that the Board approve revising the start date in the job description for the Interim DLFD to August 1, 2022 and authorize reallocation of funds for staff to support RE, current programs, pastoral care, and learning in areas related to our Mission Statement, especially those committees involved with financial planning and conflict resolution.

#### 5.1.6 Focus Meetings in Lieu of Retreat

For now we will try to focus our Board meetings on items that need to be done and forego a retreat for now.

## 6. Executive Session

**Motion:**

**Moved by:** Ryan Spies and **Seconded :** Esther Kathryn that the meeting move into Executive Session.

**Carried.**

Marlene and Marjorie shared the information from a conversation they had with Rev Linda Thomson and Rev Wendy McNiven.

**Motion:**

**Moved by:** Janine Reid and **Seconded by:** Ryan Spies to move out of Executive Session.

**Carried.**

**Motion:**

**Moved by:** Janine Reid and **Seconded by:** Peter Miller to amend Rev Meghann's the Letter of Agreement with FUUW to remove the requirement of one year of service after her sabbatical. **Carried.**

### 4.2 Minister's Report

No further info needed to be added.

### 4.3 Treasurer's Report and Cluster Report

**Motion:**

**Moved by:** Peter Miller and **Seconded by:** Marlene Schellenberg that we accept the October 2021 unaudited Financial Statements as distributed. **Carried.**

### 5.3.2 Meeting to Present 2020-2021 Audited Financial Statements

Peter Miller will put the package together and Marjorie Doyle will upload it to the website.

### 5.4 Properties Report

There is a need for more volunteers on the Properties Committee.

### 5.5 Ministry Report

Marlene discussed the plans needed to carry out the duties of the RE position and committee and ideas for use of the money being saved by not hiring an Interim DFLD as no one is available this time of the year. Rob Malo is interested in remaining involved in the RE committee but other members are needed as well.

## 6. Items Arising from the Minutes

### 6.1 Matrix Completion

Everyone was asked to make sure they complete this form which is in the Board of Directors Shared Drive.

### 6.2 Alternative Questions for the Ministerial Fellowship Committee Renewal

Janine compiled the answers received from the Board members and Rev Meghann has included all three reports in the Board Shared Drive – the Board, SMT and Rev Meghann's self evaluation are all there.

## 7. New Business

### 7.1 Conflict Resolution Policies

Janine to pull together the policies she has looked and send out for approval as an interim policy.

### 7.1.2 Working Group to be Set Up

There are a number of people interested in working on the policy. They are Esther Kathryn, Paula Keirstead and Odell Havsdotter.

### 7.1.3 Outside Mediation Assistance

We will seek an outside mediator to help with the ongoing conflict.

## 8. Closing Words

Marlene Schellenberg

## 9. Motion to Adjourn

**Motion:**

**Moved by:** Marlene Schellenberg and **Seconded by:** Janine Reid that the meeting be adjourned. **Carried.**

**Next Meeting is December 21st, 2021**

Opening and Closing Words – Ryan

Marlene Schellenberg, President

Marjorie Doyle, Secretary