

First Unitarian Universalist Church of Winnipeg AGM Report 2020-2021

Supplemental Pages for Accessibility

This document is intended to supplement the AGM Report for 2020-2021. It is NOT the full report. It only contains certain tabular data that we could not make accessible in the AGM Report. This data is presented here as tables which are available to screen reader users.

Sighted users or those who do not need to use a screen reader might prefer to use the AGM Report.

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Nominating Committee Report

Please also read the full report in the AGM Report.

In the following list, the Nominating Committee is pleased to report that the individuals with “agreed to stand for election” have agreed to stand for election to our Board of Directors for the terms in the top row:

Name	Served 2020-2021	Agreed to stand for election for 2021-2022	Agreed to stand for election for 2022-2023	Agreed to stand for election for 2023-2024
Stephanie Harvey	Term 1, Year 2	no	no	no
Bonnie Thiessen	Term 1, Year 2	no	no	no
Mary Warmbrod	Term 1, Year 2	no	no	no
Kristin Jimmy	Term 1, Year 3, Vice President	no	no	no
Esther Kathryn	Term 1, Year 2	Term 1, Year 3	no	no
Lauren Bailey	Term 1, Year 2, President	Term 1, Year 3	no	no
Heather Emberley	Term 1, Year 1, Secretary	no	no	no
Cate Ziegler	Term 1, Year 1	no	no	no
Peter Miller	Term 2, Year 1, Treasurer	Term 2, Year 2	no	no
Marjorie Doyle	n/a	Term 1, Year 1	Term 1, Year 2	Term 1, Year 3
Marlene Schellenberg	n/a	Term 1, Year 1	Term 1, Year 2	Term 1, Year 3
Janine Reid	n/a	Term 1, Year 1	Term 1, Year 2	no
Ryan Spies	n/a	Term 1, Year 1	Term 1, Year 2	Term 1, Year 3

Proposed Budget 2021-2022

Revenue

REVENUE	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Pledge Donations	267701	261000	238000	As of May15 2021
Open Plate Donations	10828	4000	5400	
Miscellaneous Donations	20960	5000	2400	
Endowment Fund Rev	2673	3200	2710	
Miscellaneous Income	6904	320	5340	
Interest Income	285	1000	470	
Sunday Service Coffee Receipts	719	0	1000	
Fundraising Committee Profit	6,135	2,000	3,500	link to Fundrais tab
Lay Chaplancy revenue	850	0	1200	
125 Committee Net Revenue	0	0	0	
Committee Events Net Revenue	0	0		
Building Rentals Net Revenue	38,674	11,200	19,700	link to Fundrais tab
Adult Programming Fees	58	0	0	
Marg Benedictson Mem. Rev	2948	2000	2500	
Operating REVENUE	358,735	289,720	282,220	

Expenses

EXPENSES	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Monthly Mortgage & Loans	31,275	45,600	41,000	link to mort/prop
Payroll	188,083	168,804	172,532	link to admin/payroll
Administration	28,250	17,625	18,700	link to admin/payroll
Property Expense	45,876	36,875	50,174	link to mort/prop
Programs Expense	32,051	13,095	26,320	link to programs
CUC & UUA Fees	21,450	17,950	21,450	link to other
Board	1,009	350	2,650	link to other
Minister's Discretionary Fund Exp	0	0	1680	formula
Share the Plate	5,156	2,000	2,700	formula
Ministers moving, search, legal costs	0	0	0	
Operating EXPENSES	353,150	302,299	337,206	
Net Operating Income	5,585	-12,579	-54,986	

Administration

EXPENSES	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Professional Fees	0	0		
Accountant's Fee	3964	4000	4500	Corp fees included
Bookkeeper	8540.8	0	0	included in Office Administration
Office Supplies	1420.78	1300	1455	Took 5 years of actual and added 3%
Postage	851.44	850	790	
Photocopier	2634.49	3300	2935	
Bank Charges	1220	1000	800	
Licenses	105.25	170	140	
Misc Expenses	1697.96	150	1790	
Software/Maintenance	2895.66	1800	1650	
Website Maintenance	4920	5055	4640	
TOTAL	28,250	17,625	18,700	

Payroll

PAYROLL	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Minister's Salary	78,167	\$81,000.00	\$81,972.00	as per Chief of Staff
DLFD Salary	33,149	\$36,919.00	\$37,362.00	as per Chief of Staff
LFDA	8,184	0	0	
Office Administrator	33,147	\$17,235.00	\$19,000.00	as per admin team
Subtotal Salaries/Wages	152,647	\$135,154.00	\$138,334.00	
Minister Benefits - Pension	7,817	\$8,100.00	\$8,197.00	as per Chief of Staff
Minister Prof. Dev.	8,985	\$8,100.00	\$8,197.00	as per Chief of Staff
Minister Mileage	-	\$0.00	\$0.00	
DLFD Prof. Dev.	3,910	\$3,691.00	\$3,736.20	as per Chief of Staff
DLFD ASS Pro Dev	354	\$0.00	\$0.00	
DLFD Mileage	-	\$0.00	\$0.00	
Office Administrator Prof. Dev.	-	\$0.00	\$200.00	mbrship/in UU admins
Workers Compensation	707	\$750.00	\$737.00	info from Anne
Other Benefits	3,321	3,600	3,500	med plan/Larry
Subtotal Employee Benefits	25,093	24,241	24,567	

PAYROLL	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
CPP	6,653.46	6,017.50	6,159.09	only includes those listed (3) in payroll
EI	3,688.94	3,391.64	3,471.44	only includes those listed (3) in payroll
Subtotal Employer Share	10,342	9,409	9,631	
TOTAL PAYROLL EXPENSE	188,083	168,804	172,532	

Mortgage

MORTGAGE	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Mortgage Interest & Principal	26,675	41,246	41,000	used this year's actual
Member loan repayment	4,000	-	-	per month
Member Loan Interest	600	0	0	
Loan to cover outstanding pledges		4,354	-	
Total	31,275	45,600	41,000	

Properties

PROPERTIES (used 19-20 actual)	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Telephone	1786.85	1560	1840.61	= 3% over 2 years
Internet	1660.23	1095	1710.04	1.03
Electricity	3999.44	3000	4119.42	1.03
Natural Gas	5632.6	4000	5801.58	1.03
Sewer & Water	1289.46	1500	1328.14	1.03
Security	845.75	500	871.12	1.03
Caretaking	11762	6200	12000.00	2019-20
Yard Maintainance	1759.09	1000	2011.86	1.03
Properties Maintainance	2100.7	3000	5000.00	1.03
Supplies	1263.89	1000	1301.81	1.03
Property Appraisal	0	0	0.00	
Insurance	12259	13000	12626.77	1.03
Street Renewal Levy	817.5	820	842.03	1.03
BUCUP	0	200	0.00	
House & Furnishings	699.85	0	720.85	1.03
TOTAL	45,876	36,875	50,174	

Fundraising Committee

Fundraising Committee Revenue	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Gift Shop	2323		1400	as per submitted budget
Service Sales	140	2000	500	as per submitted budget
Yard Sale	5579		2600	as per submitted budget
Events & Concessions	567		0	
Revenue Subtotal	8,609	2,000	4,500	

Fundraising Committee Expense				
Gift Shop	955	0	900	as per submitted budget
Service Sale	475	0	0	
Yard Sale	547	0	100	as per submitted budget
Events & Concessions	497	0	0	
Expense Subtotal	2,474	0	1,000	
PROFIT	6,135	2,000	3,500	

Building Rental Revenue/Expense

Building Rental Actual revenue to mar 2021	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
TOTAL REVENUE	57578	11200	26000	per Liz
Event Caretaking	0			
Event Supervision/Church	0		5000	per Liz
Event Supervision/Rentals	18904		0	
R&R Contingency Fund	0		1300	5% of line 19
TOTAL EXPENSE	18,904	0	6,300	
NET	38,674	11,200	19,700	

125 Committee

125 Committee	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Revenue				
Expenses				

Other Committee Events

Other Committee Events	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Revenue	0	0	0	
Expenses	0	0	0	
Profit	0	0	0	

Programs

Worship

Worship	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Sunday Services	2134.3	2000	2000	as per submitted budget
Sunday Service Coffee	717.69		1100	* 3 yrs of expenses/3
Music Director - 10mths	7090	5000	7175.08	added 1.012
Music Director PD	0		200	UU Musician's Assoc.
Accompanist - 9mths	3195	3142	3135	* mbrshp
Accompanists - Casual	3150		3370	*
Choir Music	76.36		275	* PJ wants to buy music
Minister's Sabbatical (Jan 1-April 30)	0	0	0	

Life Span Faith Development

Life Span Faith Development	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
YRUU/Youth Advisor Support	1111	0	0	as per submitted budget
Leadership Scholarship		0	0	
RE supplies/Lifespan Faith Dev.	5456	500	2100	as per submitted budget
RE OWL and Adult	1412.71	0	0	as per submitted budget
Child Care	4016.2	0	3821	as per submitted budget
Theme-based Ministry	800	800	500	as per submitted budget

Life Span Faith Development	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Adult Programming	228.38	0	400	as per submitted budget

Committees

Committees	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Lay Chaplaincy	475	0	475	as per submitted budget
Lay Chaplaincy - Training	0	0	0	
Lay Chaplaincy Outreach	0	0	0	
Stewardship Campaign	289.17	200	150	as per submitted budget
Archives	0	0	200	as per submitted budget
Communicator	399.93	200	0	as per submitted budget
Library Committee	0	0	0	
Communications	0	0	50	as per submitted budget
Membership/Connect & Engage	0	0	500	as per submitted budget
Pastoral Care	525.69	500	200	as per submitted budget
Welcoming Congregation	0	0	0	
Endowment Trustee Com.	0	50	50	as per submitted budget
Green Action	447.85	284	200	as per submitted budget
Public Relations	0	0	0	
Publicity	0	0	0	
Global Outreach	0	0	0	
Shared Ministry	0	0	0	
Social Justice Team	526.01	219	219	as per submitted budget
Hybrid items/returning to church				
AIM	0	200	200	as per submitted budget
TOTAL Programs	32,051	13,095	26,320	

Other

Fees

Fees	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Telephone	1786.85	1560	1840.61	= 3% over 2 years
CUC Fees	21050	17550	21050	as per
UUA Member Fees	400	400	400	treasurer
TOTAL	21,450	17,950	21,450	

Board of Directors

Board of Directors	Actual 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Telephone	1786.85	1560	1840.61	= 3% over 2 years
Staff Appreciation - lunch + gifts	209	350	150	as per
Congregational PD	0	0	0	submitted bdgt
Hospitality	720	0	0	
Holiday Message	0	0	0	
Retreats	80	0	0	
Board PD	0	0	0	
Vision Mission	0	0	0	
Program Contingency Fund	0	0	2500	as per
TOTAL	1,009	350	2,650	treasurer

Property Development

Property Development	Approved 2019-2020	Approved 2020-2021	Proposed 2021-2022	Notes
Property Development	0	0	0	
Total	0	0	0	

Comparative Income Statement YTD 2021

Operating Revenues

OPERATING REVENUES	Actual 01/07/2020 to 30/04/2021	2020-21 Totals	Actual 01/07/2019 to 30/04/2020	2019-20 Totals	Difference
Pledge Donations	223,447.49		217,846.13		5,601.36
Open Plate Donations	4,912.00		8,407.98		(3,495.98)
Miscellaneous Donations	1,813.98		7,195.66		(5,381.68)
Minister's Discretionary Fund Donations	1,264.41		1,232.40		32.01
Income from Endowment Fund	-		2,673.12		(2,673.12)
Lay Chaplaincy Revenue	900.00		850.00		50.00
Miscellaneous Income	2,124.22		1,158.43		965.79
Interest - operating savings	432.96		262.42		170.54
Sunday Service Coffee Receipts	-		719.57		(719.57)
Harvest Income	731.22		-		731.22
SUBTOTAL: INCOME		235,626.28		240,345.71	(4,719.43)
Fundraiser Events Income	20.00		567.50		(547.50)
Gift Shop Income	665.00		2,323.00		(1,658.00)
Services Sale Income	-		140.00		(140.00)
Yard Sale Income	1,181.00		5,578.85		(4,397.85)
SUBTOTAL: FUNDRAISING CO...		1,866.00		8,609.35	(6,743.35)
Building Rentals-Celebration Pa...	-		1,700.00		(1,700.00)
Building Rentals Other	16,828.75		18,807.50		(1,978.75)
Building Rentals- Memorial Services	8,700.00		26,970.00		(18,270.00)
Building Rentals-Wedding	950.00		805.00		145.00
Building Rentals-Rainbow Choir	130.00		960.00		(830.00)
Building Rentals-Margaret's Choir	-		4,860.00		(4,860.00)
SUBTOTAL: BUILDING RENTALS		26,608.75		54,102.50	(27,493.75)
Adult Programming	-		57.50		(57.50)
SUBTOTAL: ADULT PROGRAMS		-		57.50	(57.50)
TOTAL OPERATING REVENUES		264,101.03		303,115.06	(39,014.03)
OTHER FUND REVENUES					
Capital Campaign Donations	60,007.00		44,065.00		15,942.00
Memorial Garden Donations	100.00		489.15		(389.15)
LFD Fundraising	-		2,012.10		(2,012.10)

OPERATING REVENUES	Actual 01/07/2020 to 30/04/2021	2020-21 Totals	Actual 01/07/2019 to 30/04/2020	2019-20 Totals	Difference
Interest from Non-operat'g Svgs...	562.09		2,175.05		(1,612.96)
Endowment Income	3,234.00		-		3,234.00
Endowment Fund Donations	2,060.00		16,926.30		(14,866.30)
Crosstown Civic CU Rebate	1,881.00		-		1,881.00
Refuge Revenue/Donations	31,464.03		9,058.00		22,406.03
Bequests	70,000.00		1,000.00		69,000.00
SUBTOTAL: OTHER FUND REV...		169,308.12		75,725.60	93,582.52
TOTAL OTHER FUND REVENU...		169,308.12		75,725.60	93,582.52
TOTAL REVENUE		433,409.15		378,840.66	54,568.49

Operating Expenses

OPERATING EXPENSES	Actual 01/07/2020 to 30/04/2021	2020-21 Totals	Actual 01/07/2019 to 30/04/2020	2019-20 Totals	Difference
Wages & Salaries	104,813.65		136,616.82		(31,803.17)
Minister's Professional Develop...	6,062.76		8,510.97		(2,448.21)
Minister's Discretionary Fund	1,264.41		300.13		964.28
New Minister's Legal & Immigr ...	2,402.94		50.00		2,352.94
LFD Director Prof'l Dev	2,123.18		3,910.23		(1,787.05)
LFDA Prof'l Dev	-		55.00		(55.00)
Employee Benefits	2,459.45		2,980.70		(521.25)
CPP - employer share	3,965.97		5,495.08		(1,529.11)
EI - employer share	1,775.70		3,071.68		(1,295.98)
WCB Workers Compensation B...	512.50		421.80		90.70
SUBTOTAL: PAYROLL EXPENSE		125,380.56		161,412.41	(36,031.85)
Professional Fees	40.00		3,963.90		(3,923.90)
Accountant Fees	4,117.20		-		4,117.20
BookKeeping Fees	-		7,883.80		(7,883.80)
Office Supplies	897.00		1,302.80		(405.80)
Postage	437.11		662.64		(225.53)
Photocopier	1,762.02		2,059.26		(297.24)
Software - Maintenance Fees	483.98		1,467.13		(983.15)

OPERATING EXPENSES	Actual 01/07/2020 to 30/04/2021	2020-21 Totals	Actual 01/07/2019 to 30/04/2020	2019-20 Totals	Difference
Bank Charges	650.10		634.16		15.94
Credit Card Charge	-		4.84		(4.84)
Telpay Fees	313.50		408.06		(94.56)
Canada Helps 4% Fees	325.99		-		325.99
Miscellaneous Expense	100.00		1,694.96		(1,594.96)
Licenses	-		105.25		(105.25)
The Winnipeg Foundation	-		1,000.00		(1,000.00)
SUBTOTAL: ADMINISTRATION		9,126.90		21,186.80	(12,059.90)
...					
Mortgage Interest	14,936.08		10,976.85		3,959.23
Mortgage Principal	18,063.92		9,301.15		8,762.77
Mortgage Fees	-		30.00		(30.00)
SUBTOTAL: MORTGAGE		33,000.00		20,308.00	12,692.00
Telephone	830.31		1,544.94		(714.63)
Internet	656.50		1,528.93		(872.43)
Electricity	1,750.52		3,265.22		(1,514.70)
Natural Gas	4,130.30		4,717.70		(587.40)
Sewer & Water	358.01		986.36		(628.35)
Security	279.22		566.95		(287.73)
Caretaking	5,292.01		9,920.60		(4,628.59)
Yard Maintenance	2,345.53		1,723.00		622.53
Properties Maintenance	788.47		1,960.75		(1,172.28)
Supplies	310.94		1,263.89		(952.95)
Insurance	12,846.00		13,074.33		(228.33)
SUBTOTAL PROPERTIES EXP...		29,587.81		40,552.67	(10,964.86)
House & Furnishings	-		699.85		(699.85)
Sunday Service Coffee Expense	-		717.69		(717.69)
Stewardship Campaign	-		289.17		(289.17)
Sunday Services	-		1,434.30		(1,434.30)
Pastoral Care	402.87		499.69		(96.82)
Lay Chaplaincy	545.00		475.00		70.00
Green Action	50.00		200.00		(150.00)
Share-the-Plate	2,456.00		3,945.60		(1,489.60)
Youth Advisor Support	-		1,110.53		(1,110.53)
Owl Program Expense	-		797.33		(797.33)
LFD Expense	477.00		4,782.18		(4,305.18)
Childcare	-		4,016.20		(4,016.20)
Music Director	5,672.00		6,381.00		(709.00)
Accompanist	2,760.00		2,850.00		(90.00)
Choir Music	-		76.36		(76.36)
Accompanist - Casual	-		3,150.00		(3,150.00)

OPERATING EXPENSES	Actual 01/07/2020 to 30/04/2021	2020-21 Totals	Actual 01/07/2019 to 30/04/2020	2019-20 Totals	Difference
AIM Committee	200.00		-		200.00
Publicity	82.35		-		82.35
Communicator	-		399.93		(399.93)
Social Justice Team	-		150.00		(150.00)
Website Maintenance	4,100.00		4,100.00		-
Other Charities	-		-		-
Harvest Expense	731.22		-		731.22
SUBTOTAL: PROGRAM EXPEN...		17,476.44		36,074.83	(18,598.39)
Events Fundraising Expense	-		497.00		(497.00)
Gift Shop Expense	589.50		955.34		(365.84)
Services Sale Expense	-		900.00		(900.00)
Yard Sale Fundraising	-		547.18		(547.18)
SUBTOTAL: FUNDRAISING CO...		589.50		2,899.52	(2,310.02)
Rentals-Supervision	3,370.38		18,707.67		(15,337.29)
SUBTOTAL: RENTALS EXPEN...		3,370.38		18,707.67	(15,337.29)
Adult Programming	-		228.38		(228.38)
Board of Directors	-		1,009.86		(1,009.86)
Summer Camp	-		357.68		(357.68)
CUC Fees	12,028.35		19,295.87		(7,267.52)
UUA Member Fees	400.00		400.00		-
SUBTOTAL: OTHER EXPENSES		12,428.35		21,291.79	(8,863.44)
TOTAL OPERATING EXPENSE		230,959.94		322,433.69	(91,473.75)
OTHER FUND EXPENSES	-		1,650.87		(1,650.87)
LFD Fundraising					
Refuge Expenses	699.28		-		699.28
SUBTOTAL: OTHER FUND EXP...		699.28		1,650.87	(951.59)
TOTAL OTHER FUND EXPENS...		699.28		1,650.87	(951.59)
TOTAL EXPENSE		231,659.22		324,084.56	(92,425.34)
NET INCOME		201,749.93		54,756.10	146,993.83