

First Unitarian Universalist Church of Winnipeg

Agenda

June 7, 2020

12:30 pm via Zoom

Roles:

Membership coordination: Stephanie Harvey

Recording coordination: Kristin Jimmy - Minutes, Lauren Bailey - Electronic

Technical: Dave Bonwick

Chat monitor: Bonnie Thiessen

Polling coordination: Peter Hill-Carroll

Timer: Peter Miller

Parliamentary advice: Dylan Fijal

Agenda:

1. Opening Words – Rev. Meghann Robern
2. Confirmation of Quorum - Stephanie Harvey
 - a. Members present: 74 members present
 - b. Quorum met
3. Approval of Agenda - Lauren Bailey
 - a. No amendments
 - b. Motion to accept agenda as presented passed
4. Approval of Minutes from October AGM - Lauren Bailey
 - a. No amendments
 - b. Motion to accept minutes from October 2019 AGM passed
5. Nominating Committee - Lauren Bailey
 - a. Remaining board members: Lauren Bailey, Kristin Jimmy, Stephanie Harvey, Esther Kathryn,
 - b. Departing board members: Bonnie Thiessen, Peter Hill Carroll, Mary Warmbrod
 - c. New board members: MC (Cate) Ziegler, Heather Emberly
 - d. Renewing their term members: Peter Miller
 - e. Motion to accept this year's board passed
6. Board Acknowledgement - Lauren Bailey
7. Acceptance of Annual Committee Reports - Lauren Bailey
 - a. Properties report authors: Peter Miller advised should read as Michael Thiessen, Don Bailey, Peter Hill-Carroll and Peter Miller
 - b. AIM team report authors: Diane Pearce advised should add Paula Kierstead
 - c. Finance report: Jo'Anne Kelly asked is the \$22,000 shortfall shown in report as of March still correct as of now? (Move to financials discussion)
 - d. Choir Committee: Cheryl Simmons advised members should show Jon Cowtan and PJ Buchan.
 - e. Esther Kathryn - Did not see a report from PJ Buchan. Is that intentional?
Meghann Robern - He doesn't usually submit a report, as he is less than 1/4 time. It can be discussed this year as an option.
 - f. Motion to accept reports as amended passed
8. Status of Financials - Peter Hill Carroll and Lauren Bailey
 - a. Reply to Jo'Anne Kelly's question above - Previously income surpassed pledges. This year the pledges dropped around Christmas, and again during COVID.

Follow Up question: Regarding mortgage line "loan to cover outstanding pledges"

1. From PHC: This is from the capital campaign. We need to pay the parking lot at the end of this month (June.) People were told they have up to three years to pay their capital campaign donations, so short term we are borrowing the funds to pay for it now.
- b. Sonya Watson - is the Adult Programming \$400 included in the \$6,000 line for programming. No the adult programming line was cancelled as it was assumed the church would not be open and no adult programming would be taking place.
- c. Colleen Milligan - Why is the Workers' Compensation the same if we are reducing staff?
Reply: Peter Hill Carroll: It will be revised once we confirm numbers from Workers Compensation.
- d. Linda Henderson - Where is the membership to fundraise for direct church needs? Why is it all for "personal interest"?
Reply: Lauren Bailey - The Board will be reviewing this over the summer.
- e. Mel Leslie - Where there is a dash is that an unknown or a 0?
Reply: Lauren Bailey - They are 0s, will update on the report.
- f. Liz Redston - What is the \$17,000 salary cost for administration if we have volunteers covering admin work?
Reply: Lauren Bailey - We are hoping to have paid administration starting December/January.
- g. Liz Redston - Is there any government funding/assistance available?
We are applying for 10% of remittances to the government. We can withhold 10% of our CPP/EI payments to the government; the final date for this option is unknown at this time. He doesn't think we qualify for other funding.
- h. Jo Anne Kelly - Columns on the first page of the budget show approved budget amounts. How do our actual amounts compare?
Peter Hill Carroll - Optimistic pledges were \$287,000, actual pledges were \$273,000, final will be about \$265,000
Lauren Bailey - Audited statements will be available for AGM in fall 2020.
- i. Marlene Schellenberg - Where are we in the timeline of our mortgage repayment.
Peter Hill Carroll - Current \$374,000. We are increasing about \$120,000 to pay for the parking lot..
- j. Colleen Milligen - What is miscellaneous income?
- k. Colleen Milligen - If someone wants to make one time donation, where do they direct that payment?
Peter Hill Carroll - You can direct it to capital campaign, pledging, endowment.
- l. Janine Reid - Appreciates that we have not decreased Rev. Meghann Robern's and Andrea James' salary as it shows their importance and our commitment to our community.
- m. Jo'Anne Kelly - Suggestion to consider instituting PayPal as a way of donating. It's safe. In addition, can we allow people to use credit cards?
Lauren Bailey - Board and finance committee are going to review how we can modernize and simplify giving options.
- n. Linda Henderson - What is the hope or plan for reinstating dropped staff? Is there any option for federal funds to help out?
Lauren Bailey - When we are able to reopen the building we will discuss then. It's unfortunate we had to drop staff, but revenues are not supporting them at this time.

Peter Miller and Peter Hill Carroll have been looking into it, but it doesn't look like it's an option for us.

- o. Lynn Clark - With the rental revenue amount listed, are we expecting the building to be open for small groups to meet?

Lauren Bailey - Right now we are not looking at opening the building for rentals or personal use until the next program year per the CUC and UUA recommendations.

The \$4,000 is an estimate for social distancing funerals for less than 10 people. We will review this in December.

Peter Hill Carroll - We do rent a room to the CUC for Joan Carolyn, which gives us \$600/month. For now the CUC is continuing until the end of July, which if renewed will decrease our shortfall.

- p. Larry Phillips - We pay a 4% user fee for Canada Helps donations. Credit cards also have a high cost, and it takes away from the amount we receive. We can review available options this year.
- q. Steve Lennon - The fundraising budget is low (\$4,000), but there's a good chance we will surpass that, possibly double it. Current book and coffee sale has brought in \$900 so far.
- r. Janine Reid - Follow up to staffing. What is the amount of \$3,500 for "other benefits" that are not included in the proposed budget this year. What was this in previous years?

Peter Hill Carroll - The church had paid part of benefits previously. This was eliminated this year for budget reasons.

- s. Time is up for budget discussion. Per Dylan Fijal we can increase time for discussion with a $\frac{2}{3}$ majority. We would need 49 voters to say yes to reach a $\frac{2}{3}$ majority, and 30 voted yes. Therefore, the time for discussing the budget was not extended.
- t. Motion to accept the budget as presented in the information packet, knowing the budget will be reviewed in November (with any proposed amendments if required), passed

9. Update on parking lot - Peter Hill Carroll

- a. As we did not need the parking lot left open they were able to do phase one and two at the same time. Asphaltting should be done this week.
- b. Diane Pearce - How much did we save by having it done all at once rather than in two sections.

Peter Hill Carroll - We saved \$4,000.

10. Discussion of town hall and the upcoming year - Lauren Bailey

11. Closing Words – Rev. Meghann Robern

12. Meeting Adjourned - Lauren Bailey