

First Unitarian Universalist Church of Winnipeg

Board of Directors Meeting Minutes

19 December 2017

Present: Lynn Clark (Past Pres), Jon Cowtan (Pres) (Chair), Paula Wachs (Treas), Ursula Svenne, Rev. Meghann Robern (ex-officio), Teresa Klostreich (Sec), Barbara Fuller

Regrets: Tanya Brothers

1. **Opening Words** - 6:40 pm

2. **Check-in**

3. **Additions and Adoption of Agenda:**

MOVED: That the Agenda be adopted.

Barbara/Paula. Carried.

4. **Review of Minutes of November 21st, 2017**

MOVED: That the Minutes of November 21st be approved as presented.

Paula/Barbara. Carried

5. **Reports**

a) **Minister (attached)**

c) **Treasurer's Report (Financial Statements attached)**

1) Report from David read by Paula, attached

d) **Cluster Liaison Reports:**

1) Report from Pastoral Care, Sunday Services, Ushering; Choir, Lay Chaplaincy and Harvest.

MOVED: That the Reports be accepted as presented.

Barbara/Paula. Carried

6. **Unfinished Business:**

- Board XMAS Letter – (Tanya) - done
- Cluster Groups – confirm coverage
 - Refer to attachment PDF

ACTION: Contact your cluster and see who the chair is and how often they meet or if they meet

ACTION: Heads up to committee chairs that budget is coming

- Stewardship (Rev Meghann)
 - how are we doing stewardship this year

ACTION: Paula will ask the stewardship study group who will participate in the drive this year. Try to at least get people to tell a testimonial. Youth group and others sharing where money goes

- Board priorities: what are the dreams we have for next year
- Website donation form (still active from last year)
- Theme: group brainstorm ideas and Kay Gardiner might be able to pull it together
- Bequest Survey Policy – needs policy statement

ACTION: Undesignated bequests to the church split 3 ways - Ursula will write statement and send it to the board.

ACTION: We need to add an account for the contingency fund - Paula

MOTION: Teresa/Paula moves that the board accepts the policy of disbursement passed

- TRC and Winnipeg Accord application – Update / progress

7. New Business:

- Slack tutorial/discussion _ Rev Meghann: tabled until we research compatibility
- Staff Xmas budget increase – need to ratify e-mail vote

MOTION: Barbara moved the budget for staff appreciation be increased from \$300 to 350 Lynne seconded. Carried.

ACTION: Lynn will research past commitments of board funds

- Executive Signature Updating

MOTION: Signers for U UW are Jon Cowtan, President, Tanya Brothers, VP, Paula Wachs Treasurer Lynn Clark Past President Jon/Teresa. Carried.

- Cluster Group – Budget Planning
 - Notice to groups to plan for budgeting
- Board Calendar - initial review (Jon)
 - – Work in progress
- Executive Meetings – Purpose, schedule, format – Discussion (Jon)
 - Second Tuesday of February

ACTION: Teresa will let Pamela know to schedule 6:30 Feb 13th. Come early and eat with people

- Nominating Team – Board Elections / Appointments Spring 2018 (By-Law issues)
- CUC Membership number
- Sunday Services concerns-

ACTION: Jon will check with Pamela about paying for snow removal for stairs, who clears snow for rentals; add to contract that the renters have to shovel their own snow.

- Chairs - Meghann will address with rental staff

8. Next meeting – 16 January, 2018

Opening Words: Teresa, Closing Words: Barbara, Snacks: Ursula

9. Closing words: Jon

10. Adjournment - 9:15 p.m.

Attachments:

Minister's Report

Financial Statements

Treasurer's Report

Policy for Disbursement of Undesignated Bequests

Submitted by: Teresa Klostreich

Approved by Board: January 16, 2018